

AARHUS UNIVERSITY - ANNUAL HEALTH AND SAFETY DISCUSSIONS
(ÅRLIG ARBEJDSMILJØDRØFTELSE)

The goal of the annual work environment discussion is that the management, in collaboration with the employees, organizes the coming year's collaboration on work environment. The discussion must take place at committee level in the working environment organization, and it must be assessed whether the previous year's goals have been achieved, just as goals must be set for the coming year's collaboration. Based on this, the committee must make a plan for how they will work together in the coming year to ensure a good working environment. The discussion is mandatory. Read more at www.at.dk

Plan for the working environment work	November 16, 2021
Aarhus University	LAMU, NAT, iNANO
Committee members	<p><u>Chairman:</u> Thomas Vosegaard (TV)</p> <p><u>Daily occupational health and safety manager:</u> Morten Foss (MF)</p> <p><u>Deputy chairman:</u> Lise Refstrup Linnebjerg Pedersen (LRLP)</p> <p><u>Members:</u> Annette Wandahl (AWA), Ken Howard (KH), Janni Nielsen (JN), Troels Skrydstrup (TS), Jeppe Kristensen (JK), Bjarke Rolighed Jeppesen (BRJ), John Lundsgaard Hansen (JLH), Dennis Wilkens Juhl (DWJ)</p>
Status of the previous year's work environment collaboration	
<ul style="list-style-type: none"> ▪ Restructuring and expansion of LAMU. On March 1, 2021, the work environment committee (LAMU) was significantly strengthened as the number of members and work environment groups were increased. <ul style="list-style-type: none"> ▪ New members: AWA, LRLP, KH, BRJ, JLH, DWJ, and JK. ▪ MF has been appointed daily occupational health and safety manager. LRLP has been appointed Deputy Chairman. ▪ A number of new initiatives and processes have been initiated to monitor and evaluate the working environment. The new LAMU is in the process of getting to know the work environment and make improvements where needed. ▪ Within a year we will be able to evaluate the effect of the restructuring of the LAMU. ▪ COVID-19. Due to the COVID-19 pandemic the working conditions changed significantly and it was necessary to prepare an additional WPA on working at home. <ul style="list-style-type: none"> ▪ Response rate: 66% (63% in 2019) ▪ In general, iNANO members felt safe about the way iNANO has implemented the guidelines to prevent infection. ▪ Many iNANO employees did not feel that the changes, which was a result of the fact that they had to work completely/partly from home, mostly contributed to their well-being in a positive way. This is expected as the lock down posed a major challenge for most employees. ▪ LAMU members share the belief that physically being back to work have had a positive effect on the work environment for many employees. ▪ Point of contact. In each research group a person has been appointed point of contact for LAMU. Already now, this seems to improve the distribution of important safety-information. ▪ Safety Service Visits. Safety service visits have been initiated in the iNANO buildings and potential risks are being identified in collaboration with point of contact. Many iNANO members clearly appreciate the initiative and there is a very positive tone when LAMU members visit the laboratories and offices etc. ▪ Evacuation drill. On September 30, 2021, we had a successful evacuation drill, with a full evacuation in approx. 4 minutes. ▪ Introduction to safety. MF has been introducing students to safety and LAMU at iNANO both at Bachelor's and Masters's workshops as well as at iNANO Autumn School 2021. Several Kiro courses have been held by Carsten Pedersen and 22 iNANO members have participated. 	

▪ **Sick leave, work accidents, psychological counselling.**

	iNANO	
Sick leave	Total average sick leave/employee	Average short sick leave/employee
Q3 2020 to Q2 2021	3,8	1,1
Q3 2019 to Q2 2020	2,3	1,1
Work accidents	Total accidents	Accidents/100 persons
Q3 2020 to Q2 2021	0	0
Q3 2019 to Q2 2020	0	0
Psychological counselling	Commenced cases	Commenced cases/100 persons
Q3 2020 to Q2 2021	8	5,0
Q3 2019 to Q2 2020	0	0

- LAMU assumes that there may be a correlation between the increase in sick leave at iNANO and COVID-19 pandemic and effects hereof. There were no accidents at iNANO during 2020.

Goals for the coming year's focus areas, focus areas and specific work environment tasks

- Continuation of the safety service visits as well as the needed improvements noted during the first round of safety service visits.
- Finish Online iNANO Safety Quiz ready to be used by new employees and students starting in lab.
- Info to Group leaders about where to send their students for a safety course.
- Work Place Assessment 2022
- Chemical risk assessments adapted on all groups
- Discuss how to lock up toxic chemicals in the iNANO buildings.
- Preparing list of which gasses are being used and where they are being used in the iNANO buildings.
- Discussing how LAMU may be organized in the future upon the moving of research groups to other buildings (bldg. 1171).

Activities required to achieve goals (initiatives)

- Chemical risk assessments will be discussed at a future LAMU meeting as well how to assist the research groups in making chemical risk assessments e.g., by showing examples on how to fulfil the requirements.

Collaboration regarding the above goals (organization / collaboration / who should be involved / meeting frequency)

- For now, LAMU meet every other month at physical meetings. Frequency of meetings have been sufficient so far. When the duration of the individual meetings can be shortened, the frequency may be lowered.
- LRLP, JN, and DWJ discuss possible subjects to be addressed in the online iNANO Safety Quiz.

Resources to fulfil the goals of the strategy (need for education/courses/consultants)

Has been arranged:

- All new iNANO LAMU members have completed the mandatory occupational safety and health education programme. The committee has many new members and we are learning about rules and regulations on the way.
- KIROS introduction courses have been setup and is now being held regularly by Carsten Pedersen.
- First aid course (6,5 h) has been arranged on November 29, 2021. All iNANO LAMU members as well as Trine Møller Hansen, Carsten Pedersen, Pia Bomholt, and Anne Færch Nielsen will attend the course.
- iNANO have obtained new certificates for shipment of dry ice (UN1845) and biological substance cat. B (UN3373).

To be arranged:



- Fire extinguishing course
- KIROS introduction courses continue to be held on a regular basis.

Date 24/11/2021

Thomas Vosegaard

Management representative
(Chairman)

Date 24/11-2021

Lise Refstrup Linnebjerg Pedersen

Employee representative
(Deputy chairman)