

AARHUS UNIVERSITY - ANNUAL HEALTH AND SAFETY DISCUSSIONS
(ÅRLIG ARBEJDSMILJØDRØFTELSE)

The goal of the annual work environment discussion is that the management, in collaboration with the employees, organizes the coming year's collaboration on work environment. The discussion must take place at committee level in the working environment organization, and it must be assessed whether the previous year's goals have been achieved, just as goals must be set for the coming year's collaboration. Based on this, the committee must make a plan for how they will work together in the coming year to ensure a good working environment. The discussion is mandatory. Read more at www.at.dk

Plan for the working environment work	November 4, 2022
Aarhus University	LAMU, NAT, iNANO
Committee members	<p><u>Chairman:</u> Thomas Vosegaard (TV) <u>Daily occupational health and safety manager:</u> Dennis Wilkens Juhl (DWJ) <u>Deputy chairman:</u> Lise Refstrup Linnebjerg Pedersen (LRLP) <u>Members:</u> Annette Wandahl (AWA), Ken Howard (KH), Janni Nielsen (JN), Jeppe Kristensen (JK), Bjarke Rolighed Jeppesen (BRJ), John Lundsgaard Hansen (JLH), Dennis Wilkens Juhl (DWJ), Carsten Pedersen (CP), Morten Foss (MF)</p>
Status of the previous year's work environment collaboration	
<ul style="list-style-type: none"> • Restructuring of LAMU. <ul style="list-style-type: none"> ○ New member: CP. ○ Outgoing member: Troels Skrydstrup. ○ DWJ has been appointed new daily occupational health and safety manager. MF continues as a member of LAMU. • Work Place Assessment. Action plans have been made and the follow-up is in progress according to plan. • Safety Service Visits. The second round of the safety service visits have been initiated in the iNANO buildings. Many iNANO members clearly appreciate the initiative and there is a very positive tone when LAMU members visit the laboratories and offices etc. • Evacuation drill. On September 13, 2022, we had a successful evacuation drill. This year we had a more realistic drill as the ventilation was turned off a smoke machine (Peter Hald) was included. There was a full evacuation in approx. 6 minutes. • Locking up toxic chemicals in the iNANO buildings. There are no decision yet on how, however it is in progress. • List of gasses. After/during the upcoming safety service visits we will strive to achieve an overview of the total gas amount in the buildings. • Checklist for research groups. DWJ and JN have created a checklist for use in the research groups to introduce new group members to safety and good laboratory practice. • Safety Course. Discussion with Department of Chemistry are still In progress in order to arrange safety courses for new employees. 	

- **Moving of research groups.** No current plans for moving research groups. Therefore not relevant anymore.
- **Sick leave, work accidents, psychological counselling.**

	iNANO		NAT	
Sick leave	Total average sick leave/employee	Average short sick leave/employee	Total average sick leave/employee	Average short sick leave/employee
Q3 2021 to Q2 2022	4,8	0,7	5,0	2,2
Q3 2020 to Q2 2021	3,8	1,1	3,7	1,2
Work accidents	Total accidents	Accidents/100 persons	Total accidents	Accidents/100 persons
Q3 2021 to Q2 2022	0	0	13	1,0
Q3 2020 to Q2 2021	0	0	13	1,0
Psychological counseling	Commenced cases	Commenced cases/100 persons	Commenced cases	Commenced cases/100 persons
Q3 2021 to Q2 2022	8	5,2	47	3,6
Q3 2020 to Q2 2021	8	5,2	51	3,9

Goals for the coming year's focus areas, focus areas and specific work environment tasks

- Continuation of the safety service visits as well as the needed improvements noted during the first round of safety service visits.
- Finish Online iNANO Safety Quiz ready to be used by new employees and students starting in lab.
- Info to Group leaders about where to send their students for a safety course.
- Follow-up on Work Place Assessment 2022
- Chemical risk assessments adapted on all groups
- Discuss how to lock up toxic chemicals in the iNANO buildings.
- Preparing list of which gasses are being used and where they are being used in the iNANO buildings.
- Ensure that the air flow will be measured in all fume hoods four times a year.
- Better instructions on waste handling

Activities required to achieve goals (initiatives)

- Continue discussions during LAMU meetings.

<ul style="list-style-type: none"> • Follow-up on WPA results 	
Collaboration regarding the above goals (organization / collaboration / who should be involved / meeting frequency)	
<ul style="list-style-type: none"> • LAMU meet every other month at physical meetings. Frequency of meetings have been sufficient so far. When the duration of the individual meetings can be shortened, the frequency may be lowered. • NAT-TECH BYG (Gas cage improvement) • Department of Chemistry (safety course for new students/employees) 	
Resources to fulfil the goals of the strategy (need for education/courses/consultants)	
<u>Has been arranged:</u> <ul style="list-style-type: none"> • Carsten Pedersen has become a part of iNANO LAMU. • First aid course (6.5 h) in English was arranged on November 24, 2022. All permanently employed AU employees with an office at iNANO have been offered to participate. However, the course was cancelled by Eastern Jutland's Fire Brigade with 3 days notice and a new date will be settled in the beginning of 2023. 	
<u>To be arranged:</u> <ul style="list-style-type: none"> • Fire extinguishing course • KIROS introduction courses continue to be held on a regular basis 	
Date 22/11/2021  Thomas Vosegaard Management representative (Chairman)	Date 22/11-2021  Lise Refstrup Linnebjerg Pedersen Employee representative (Deputy chairman)