

Meeting date: 19 September 2023

Meeting place: 1590-213

Meeting subject: Work environment committee meeting

Attendees: Bjarke Rolighed Jeppesen (BRJ), Ken Howard (KH), Dennis Wilkens Juhl (DWJ), Janni Nielsen (JN), Annette Wandahl (minute taker, (AW)), Thomas Vosegaard (chairman, TV), Lise Refstrup Linnebjerg Pedersen (deputy chairman, LRLP),

Regrets: Morten Foss (MF), Jeppe Kristensen (JK), John Lunds-gaard Hansen (JLH), Carsten Pedersen

1. Approval of agenda

The agenda was approved without any comments.

2. Approval of minutes from 30 May 2023

The minutes had previously been approved by e-mail.

3. Evacuation drill

As notified by e-mail and in the newsletter an evacuation drill will be held on Friday 22 September 2023. At the meeting the committee discussed the execution of the drill and what roles the members should take. It was decided that this time the members should simply participate in the drill like all other staff members and should not take a vest nor should they man the exits. One member of the committee should, however, be presented in the basement to make sure that people evacuate. Only DWJ, LRLP and the facility management staff will have duties in connection with the drill. Following the drill, the usage of the vests will be evaluated with a view to optimizing the placement of the vests in the house, if necessary.

4. LAMU election

The plan for the LAMU election was presented, and the committee was made aware of the deadlines in connection with the election. The committee agreed that it is unnecessary to make changes to the structure. However, it is necessary to find a new employee representative for the clean room, and therefore, it may be necessary for some of the representatives to switch areas. DWJ will approach the members concerned and also try to recruit a new employee representative.

5. iNANO online safety quiz

The committee received a status on the iNANO online safety quiz. It is ready for implementation, and the plan for implementation was presented. It was agreed that everyone who already has access to the building and those requesting access should take the quiz. Also, to

make sure that our students are introduced to the quiz, MF will introduce it at the bachelor workshop. In addition, the frequency with which the quiz should be taken was briefly discussed. However, it was decided to postpone a decision on the frequency until after implementation.

6. Work accident

DW gave an update on the work accident that happened last Wednesday. The accident was handled according to the appropriate procedure and no one was harmed. However, the group will test whether transporting samples in a box with a handle will lead to increased safety.

7. Safety service visits

The main focus of this autumn will be the follow-up on the specific tasks identified during the last round of safety service visits. The research group will be encouraged to go through the check lists at a group meeting, and it was suggested that DWJ carries out mini safety service visits together with the safety contact persons.

In addition, the list of the specific follow-up tasks was presented, and the responsible persons gave a status on the individual tasks and the different suggestions for solution was discussed by the committee. It was suggested to spend approx. one hour per week on the follow-up tasks, and the list of tasks should be put into Labbook where updates to each task can be made.

Furthermore, a step-by-step guide on how to report GMO projects to the authorities has been agreed upon, and TV will follow-up on the reporting of GMO projects next week.

8. Next LAMU meeting

As the Annual health and safety discussion should be held before 28 November, it was decided to hold these discussion in combination with a regular LAMU meeting.

9. AOB

On 25 June 2023 some students discovered that a lot of H waste had been spread out on the ground behind the clean room. No one knows what happened. As H-waste should not be accessible or laying on the ground, it was decided to take action, if it happens again.

Also, it was suggested to make a catalogue with possible safety scenarios, including who to contact and what procedures to follow in case of chemical spills, bacterial spills, ventilation shut down, etc. When drawing up such a catalogue, the groups will have to help out with their own critical equipment and systems.

Additionally, it was announced that a list of harmful chemicals for pregnant women has been drawn up.

The committee was made aware that the work inspection visits are no longer announced in advance.

Concerning the use of toilets it was suggested that the safety contact persons should ask their groups to observe the toilet etiquette rules at a group meeting.

Concerning hot water in the tapes this winter the management is awaiting the faculty decision on this point. It was suggested to put up hand sanitizers in the building again. Also, it was requested that the student helpers should make new signs once in a while to draw continuous attention to the signs.