

Meeting date: 30 May 2023

Meeting place: 1590-213

Meeting subject: Work environment committee meeting

Attendees: Bjarke Rolighed Jeppesen (BRJ), John Lundsgaard Hansen (JLH), Jeppe Kristensen (JK), Ken Howard (KH), Morten Foss (MF), Dennis Wilkens Juhl (DWJ), Janni Nielsen (JN), Carsten Pedersen (CP), Annette Wandahl (minute taker, (AW)), Thomas Vosegaard (chairman, TV), Lise Refstrup Linnebjerg Pedersen (deputy chairman, LRLP),

Regrets:

1. Approval of agenda
The agenda was approved without any comments
2. Approval of minutes from 08032023
The minutes was approved tentatively as the committee members were invited to submit comments to the minutes within the next week.
3. Safety service visits
DWJ gave a status on the safety service visits and the committee evaluated the visits carried out so far.

The work environment teams for the safety service visits have almost completed their visits as only very few research groups are still to receive a visit. The general impression from the visits is that the groups are very positive about the visits and think that the feedback that they get is very helpful. It is also worth noting that many groups have improved their safety since the last round of visits.

The committee also addressed the work load in connection with the visits and there was general consensus that the visits take less time the second time and that the work load is manageable and reasonable, especially as the visits clearly make sense and are appreciated by the research groups. Also, as only 3 out of 4 members of the work environment teams have to be present at the visits, they are less time consuming for the individual team member.

Concerning the questions used for the safety service visits it was mentioned that the questions related to the psychological work environment are sometimes difficult to answer for the group contact person and when the group contact person is also the group leader, it can be difficult to get a clear picture of the psychological work environment of that particular group. Therefore, it was suggested that the questions about the psychological work environment should be made part of the

groups' small to-do list before the visits so that the safety contact person asks his/hers group members to answer the questions before the safety service visit.

Concerning the offices and the common areas LRLP and AWA will discuss whether to continue the safety service visits in light of the budget adjustment round.

Also, as part of the follow-up on the safety service visits a list of tasks was presented and the tasks were distributed between the members of the committee. The full list of the distribution of tasks is available to the committee members on Labbook.

It was agreed upon that should other issues surface during the rest of the safety service visits, they will be addressed at the next meeting. It was also suggested that a text about the work carried out by the LAMU should appear in iNANO News.

4. iNANO Online Safety Quiz

The iNANO online safety quiz is almost ready to be launched and as preparation before the launch, the committee members were asked to test the quiz prior to the meeting. At meeting the quiz was evaluated question by question and the committee members provided feedback. Following the feedback, it was suggested that the quiz should be in both Danish and English. The quiz will be revised according to the feedback given at the meeting, and then a few research groups will test the quiz prior to launch.

The online safety quiz must be completed by everyone who wants access to the building and the student helpers are to check whether people have taken the quiz before they can apply for access. Everyone with access to the building should re-take the quiz every five years. Prior to launch the procedure about how to take the quiz and subsequently get access to the building should be established.

5. Chemical refrigerators by Carsten

Carsten presented his experiences and learnings in connection with the purchase of a new chemical refrigerator for the Birkedal Group.

At iNANO the groups store chemicals in different ways and there currently no guidelines on how to do it properly. At the Dept. of chemistry they have some rules of thumb. It is thus difficult for the groups to know what to buy and which rules there are for storage of chemicals that they must follow. Based on this information the committee decided to establish a work group that should draw up some guidelines for the storage of chemicals, including the use of chemical refrigerators. The work group will consist of DWJ, JK and CP.

6. Information about new legislation concerning the work environment
The committee was informed that new Danish legislation has been adopted to strengthen actions against sexual harassment in the workplace, especially the employer's responsibility has been clarified in the new legislation: <https://www.ft.dk/samling/2022/lovforslag/l31/index.htm>.
7. Next LAMU meeting
The next LAMU meeting will be held in August. On the agenda will be the planning of the annual evacuation drill.
8. AOB
The committee members briefly discussed the freezers in the big freezer room and the purchase of new freezer and whether the purchase and use of freezers could be done more economically and environmentally friendly. It was decided that the work group looking into the storage of chemicals should also look into this issue as well.