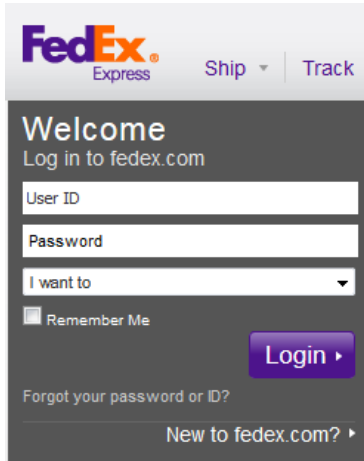


## Ship parcels with FedEx (remember to change name, e-mail and payment-info!)

1. Enter: <http://www.fedex.com/dk/>
2. Login:
  - Username: iNANO1234
  - Password: GustavWiedsVej14
  - Choose: *Ship a package*



3. Fill in all necessary information
  - Remember to change the contact name to your **own name**.
  - Remember to state **project number & project activity number** as **reference** number so we know which grant is to pay for the shipment.

**1. From** [Help](#) [Edit](#)

Annette Wandahl, Gustav Wieds Vej 14, Aarhus C, 8000, Denmark

**2. To** [Help](#) [Hide](#)

\* Country/Location: Denmark  
\* Company: Select or enter  
\* Contact name: Select or enter  
\* Address 1:   
\* Address 2:   
\* Postal code:  [Postal code information](#)  
\* City: Select or enter  
\* Phone no.:  ext.   
 This is a residential address  
 Save new recipient in address book

**3. Package & Shipment Details** [Help](#) [Hide](#)

\* Ship date: 04/07/2016  
\* No. of packages: 1  
\* Weight:  kgs  
Declared Value:  Danish Krone [Currency Converter](#)  
\* Service type: Priority Overnight  
\* Package type: Select  
Contents description:   
 Include a return label

**4. Billing Details** [Help](#) [Hide](#)

Bill transportation to: iNANO - Aarhus Universitet-441  
Your reference:   
[More reference fields](#) [Add an account](#)

**5. Pickup/Drop-off** [Help](#) [Edit](#)

Schedule a pickup or find the nearest drop-off location.

**6. Complete your Shipment** [Help](#)

Create a Shipment Profile to store recipient, package and all other details of this shipment for future use.  
[Save for later](#) [Ship](#)

